From: Suzanne Holley

Sent: Monday, October 16, 2017 10:35 AM

To: Jennifer Quintero

Subject: RE: View your Exchange Online (Plan 1) billing statement

Jennifer,

The password associated with login sholley@ccala.org is "". I just added you as a Global Administrator and discontinued these emails going to Lena's mailbox while I was in there. So now you should be able to do whatever you need – including deactivating me and changing my role. Is your IT consultant Logic TCG Support? If so, I see that they have Global Administrator access also so they can do these functions as well.

Let me know if you have any other questions.

Thanks.

Suzanne

From: Jennifer Quintero [mailto:jquintero@ccala.org]

Sent: Monday, October 16, 2017 8:13 AM

To: Suzanne Holley

Subject: FW: View your Exchange Online (Plan 1) billing statement

Good Morning Suzanne,

Do you have the login for our Microsoft Office profile so I can update accordingly?

Thank you, Jenn

From: Marcus Lieber [mailto:Marcus.Lieber@armaninoLLP.com]

Sent: Thursday, October 12, 2017 7:06 PM **To:** Jennifer Quintero <jquintero@ccala.org> **Cc:** Shawn Bratton <sbratton@ccala.org>

Subject: FW: View your Exchange Online (Plan 1) billing statement

Hi Jennifer,

Lena should be removed as a contact with this vendor. Hopefully we can easily do this. It looks like Suzanne has a login.

Thanks,

Marcus Lieber

Supervising Senior Business Management

Armanino LLP

11766 Wilshire Blvd., Ninth Floor | Los Angeles, CA 90025 (310) 478-4148 x5794 main | (310) 703-1227 fax

From: Microsoft Online Services Team [mailto:msonlineservicesteam@email.microsoftonline.com]

Sent: Thursday, October 12, 2017 6:16 PM

To: lmulhall@ccala.org

Cc: Marcus Lieber < Marcus.Lieber@armaninoLLP.com>; admin@ccala.org; ccavacation@ccala.org; mailtech@ccala.org;

sholley@ccala.org

Your billing statement is ready. Sign in now to review your statement. | View this email in your browser.

Your Exchange Online (Plan 1) statement is ready

Organization: Central City Association of Los Angeles **Domain:** org

Your billing statement is ready to be viewed.

To view your statement:

Sign in to the customer portal with your User ID:

Name: Lena Mulhall
User ID: org

Name: Logic TCG Support
User ID: org

Name:
User ID: org

Name: mail tech
User ID: org

Name: Suzanne Holley
User ID: org

Note: If you are paying by credit card or direct debit, your payment method will be charged within one day of the invoice date.

Click here for instructions on how to read the PDF with NVDA and to ensure a quality user experience.

Thank you, The Microsoft Online Services Team

This is a mandatory service communication. To set your contact preferences for other communications, click here.

This message was sent from an unmonitored e-mail address. Please do not reply to this message.

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